Interagency COOP Workgroup
Tuesday, March 27, 2012
8:30 a.m. – 12:00 p.m.
Dept of Transportation, Capital Professional Center
719 Sleater-Kinney Rd SE, Lacey WA 98503
Upstairs Conference Room

8:30 – 8:45	**Introductions** – Attendance noted on the attendance sheet	**Kelly Dunbar, L&I**	

8:45 – 9:15	**Training at Camp Murray regarding designing Cyber Attacks**	**Bob Bippert & Others who attended**	**Information Sharing**

- One of the biggest "Ah-ha's" was the number of attacks experienced on a daily basis. Cyber attacks are considered the #1 terrorist threat today. There was a detailed presentation on some of the successful hacking attacks on the US as well as some of the hacking that US is doing to other countries as well. Cyber attacks are not just attacks on individual computers, but also electrical systems and networks. There were scenarios and role playing. They also showed the effects of a virus that was loaded into a power generator and caused it to slow down and speed up repeatedly which ultimately caused the generator to blow up and stop working. This highlighted the fact that because many of our buildings utilize IT systems to manage light, power etc.; we need to be even more vigilant about protecting these systems.
- CyberStorm is being planned for this year. They want to have about 20 participants from each agency.
- There is a Washington National Guard Cyber Security Squad which performs vulnerability testing. There may be an opportunity for state agencies to take advantage of their skills to test our systems.
- Look for visibility around this during the ICS Summit coming up in August.

9:15 – 10:15	• **All Hazards Stakeholder Summit**	**Chuck Hennigan & Others who attended**	**Information Sharing**

- There was a speaker who talked about Leaders vs. Followers, the point being that we need more followers during an event than leaders. This reinforces the concept of defining roles and responsibilities ahead of time so there are fewer questions about who makes decisions and who are the "followers".
- Another session involved the importance of metrics in DR/BC/COOP planning so you can demonstrate progress.
- There was a discussion about the difference between GETS cards and Cellular WPS service. GETs is for landline access, WPS escalates the status of your cellular device to allow it priority access to the cellular network.
- AT&T is offering a new tri-mode cellular phone that includes satellite access from the same handset.
- There is a new water purification product to purify large amounts of water.
- There was also a vendor who was displaying modular shelter tents that went up within minutes.
- There were creative ideas presented on how to engage people in personal preparedness and successfully encourage them to get their 72 hours kits together.

10:15 – 11:45	Agency Roundtable	All	Information Sharing
	• Activities • Special Events • Lessons Learned		

- Discussion ensued around sharing systems for data storage. Potentially, we could work together to share space in each other's data centers for localized DR purposes. While CTS is looking to consolidate data centers, they are also researching alternate data center space for DR purposes.
- WSP is researching the best options between moving to the Wheeler Building or to Eastern WA.
- CTS would like to do a tabletop will all state agencies to walk through a DR scenario to determine what really would happen in an event. How does communication between all state agencies work? Who does what when?
- The CTS Mainframe DR exercise went well. IT was very successful with few issues.
- WSIPC is working on consolidating their data centers in to one at Everett. They also have some infrastructure and hardware at Tierpoint.
- The group discussed notification software. DES has launched their own copy of Mystate.com and are looking to develop it as an enterprise wide communication tool.
- L&I is working on COOP/BC plan updates and getting ready to perform a BIA on the agency's essential functions. They will use the BIA tool that was developed in 2007.
- OCIO has stated that DR/BC is one of their high priorities, they are working on a DR site for agencies. Each of the 13 items on the OCIO Strategic Plan will be covered at IPMA.
- DOT is working on many after action/corrective action plans since "snowmageddon". They're about two-thirds complete. They have developed a newsletter to help promote employee preparedness. There has been some more reorganization and realignment which has caused an increase of the scope of duties. There is a statewide CERT committee. Look for CERT training coming up soon. There will be two 3-day courses, one in June and one in Sept. Ken will provide more information as it becomes available.
- WSP reports that DR/COOP is becoming higher profile. They refresh their COOP each April. Rather than using the BIA tool, they use ESF alignment to prioritize their essential functions. They have fully virtualized their server environment and have decentralized some server hosting. They are now focused on network upgrades.
- DES/OFM has had a few changes and now has a new team working on EM/COOP so they are looking to see how things will work out. They are sorting out what goes where, what stays, what goes. Nadia will share plans when they are updated. They have been struggling with trying to combine pieces of 5 different agencies. Now they are reorganizing again, and there will be additional staff relocations. Their plans are in various states of completion, with a deadline of mid-summer.

11:45 – 12:00	Wrap-Up & Next Steps	Kelly Dunbar, L&I	Discussion & Decisions

Scheduled Meetings
4 Tuesday each month 8:30 a.m. 12:00 p.m., Capital Professional Center
See attached Tentative Schedule

ATTENDENCE

Last Name	First Name	Org	Area	Mailstop	Phone	Attended
Bates	Charles	AOC	COOP	41170	360-705-5305	
Beers	Jason	CTS	IT		360-407-8868	X
Bibbert	Bob	DES	EM/COOP	40104	360-407;	
Butcher	Aaron	OFM	EM/COOP	43113	360-902-0406	
Campbell	Corina	COM	EM/COOP	42525	360-725-4138	
Clark	Brett	ESD	IT	46000	360-407-4758	
Colvin	Patrick	ATG	FM	40100	360-664-0092	
Craig	Mary	DSB	IT		360-725-3839	
Cureton	Ken	DOT	COOP	47301	360-705-7785	X
Dean	Ken	DSHS	IT		360-902-0227	
Duffield	Gary	DIS	IT	42452	360-902-3464	
Dunbar	Kelly	LNI	IT	44770	360-902-4450	X
Eastman	Steven	LNI	IT	44770	360-902-6391	
Feek	Cami	ATG	FM	40122	360-586-4079	
Grover	Kevin	HCA	IT		360-725-9598	
Hazzard	Jim	COM	FM	42525	360-725-2672	
Hennigan	Charles	LNI	EM	44860	360-902-5729	X
Hofe	Jocelyn	DOL	EM		360-902-9237	
Hundsnurcher	Ed	HCA	EM/COOP	45501	360-725-1951	
Johnson	Nikki	HCA	COOP	42692	360-923-2805	
Maciejewski	Gary	ECY	IT	47600	360-407-6670	
McLaughlin	Melvin	DES		45311	360-664-6318	
Meuse	Sabine	DOH	EM	47816	360-236-4069	
Moody	Dwight	AGR	IT	42560	360-902-1947	
Nott	Suzanne	WSP	IT	42646	360-705-5180	X
Sarno	Nadia	OFM		43113	360-902-0618	X
Schiller	Cliff	LNI	IT	44770	360-902-5203	
Schmidt	Steve	LNI	IT	44770	360-902-5873	X
Schmit	Joe	DOT	EM	47358	360-705-7838	
Sciaccotta	Thomas	DOH	IT	47904	360-236-4490	
Selix	Doug	DES	IT	43113	360-407-8081	
Shoemaker	Jackie	HCA		45512	360-725-1818	
Simons	Jeff	WSIPC	IT	-----	425-349-6509	X
Smith	Thelma	DOT	IT	47430	360-705-7728	
Sweet	Judy	OCIO	IT		360-915-8811	X
Trask	Tony	DOT	FM	47303	360-705-7891	
Trout	Dennis	MIL	IT	TA:20	253-512-7391	
Ufford	John	EMD	EM	TA-20	253-512-7052	
Whaley	Julie	DOT	EM	47358	360-705-7814	
Williamson	Zodie	HCA			360-725-1667	
Wilson	Steve	ESD	IT	4600	360-438-4782	
Winslow	Christine	AOC	IT	41170	360-705-5249	
York	Jason	DSHS	EM	45848	360-902-8351	

COOP=Continuity of Operations, EM=Emergency Management, FM=Facilities Management,
IT=Information Technology